ON WEDNESDAY FEBRUARY 20
SYMPOSIUM: ML932

REMOVING BARRIERS TO SUSTAINABLE HOUSING AFFORDABILITY

3 CAN LEARN FOR THE PRICE OF 2! SEE PAGE 26
Welcome to “the 216,” the home of cultural icons like the world-renowned Cleveland Orchestra; the Cleveland Museum of Art; Karamu House, the oldest black theater in the country; the Cleveland Metroparks system; a few sports teams sprinkled in for good measure; and so much more! This is the first time a NeighborWorks Training Institute (NTI) has been held in Cleveland, Ohio, and we’re excited to be here with you as we gather to learn, discover and share best practices to address today’s community development challenges and prepare for tomorrow’s.

While Cleveland may be a first for the NeighborWorks Training Institute, the green city on the blue lake with vibrant nearby neighborhoods is used to “firsts.” Among its many pioneering claims, Cleveland developed the first comprehensive modern building code, which served as a model for other U.S. cities. It’s home to the world’s first traffic light system. The Cleveland Clinic is recognized globally for its cutting-edge health care and medical innovation. And we all know that Cleveland rocks! Alan Freed, a Cleveland disc jockey, coined the phrase “rock and roll,” reshaping popular music on a global scale. The first ever rock and roll concert was the Moondog Coronation Ball held in Cleveland in 1952. The Rock and Roll Hall of Fame, located in walking distance from the NTI, was visited by more than 560,000 people with an economic impact of almost $200 million in 2017. The first black mayor of a major U.S. city—Carl Stokes—was elected as Cleveland’s 51st mayor in 1967, and his brother Louis was elected in 1968 as Ohio’s first black congressman, serving 30 years in the U.S. House of Representatives.

Among all of these and so many other firsts, Cleveland also has a long history of community outreach and philanthropy. Whether it’s the Cleveland Foundation, founded in 1914 as the world’s first community foundation; the George Gund Foundation, established in 1952 as a private nonprofit institution with the sole purpose of contributing to human well-being and the progress of society; or the St. Luke’s Foundation, striving to achieve health equity by addressing social determinants of health for people in neighborhoods across Cuyahoga County—the philanthropic engagement has provided the basis for stability and the upward trajectory for community success.

Ohio has proven its dedication to innovative community development solutions. A shining example is the NeighborWorks Collaborative of Ohio, a network in which our 10 members in the state come together to tackle common hurdles. Formed more than a decade ago to address the foreclosure crisis, the collaborative is about to launch an innovative loan pool offering affordable first mortgages to residents who previously only dreamt of owning their own home. Since 2006, more than 70,000 individuals and families have benefited from its services, which include homebuyer education, financial literacy education, foreclosure prevention, and affordable rental housing and homeownership opportunities. In addition, NeighborWorks Collaborative of Ohio member organizations are approved housing counseling agencies by the U.S. Department of Housing and Urban Development. Collaborations are powerful “strength multipliers.” Many of our programs promote partnerships, and Ohio is a leader.

Cleveland has been known as the epicenter of many of the challenges that were faced during the housing crisis, but we must acknowledge that the city, its residents and its vast collection of community development organizations also have created an epicenter of solutions, community pride and engagement. Hosting the NTI in Cleveland creates the environment of solutions generation, the peer sharing that has been the cornerstone of the NTIs, and a place of learning from the many professionals that provide instruction. Our workshops, courses and certificate programs offer coaching in neighborhood marketing, strategies for job creation through entrepreneurship training, proven tactics for revitalizing downtowns, tactics for creating sustainable homeownership in rural communities, and so much more.

It’s NeighborWorks’ mission to bring professionals together to explore common themes and lessons learned, and to harness our shared knowledge to achieve the larger vision of making each community a place of opportunity. That’s not a first; we’ve been doing it for more than 40 years.

The malls, the large green spaces and vistas of the lake were designed, in part, by architect and urban designer Daniel Burnham, whose famous quote is: “Make no little plans; they have no magic to stir our blood and probably themselves will not be realized. Make big plans; aim high in hope and work.” We look forward to helping you develop and implement big plans—plans of inclusion, participation and success.

Welcome, and explore the 216!

Marietta Rodriguez, President and Chief Executive Officer
**AGENDA**

**SUNDAY- FEBRUARY 17**
3:00 p.m. – 6:00 p.m. • Registration

**MONDAY- FEBRUARY 18**
6:45 a.m. – 8:15 a.m. • Morning Snack (breakfast breads, coffee/tea and fruit)
7:00 a.m. – 5:00 p.m. • Registration
8:30 a.m. – 4:00 p.m. • Courses (See options in this brochure and online NeighborWorks.org training and register for your first and second choices.)

11:30 a.m. – 1:00 p.m. • Lunch on Your Own
4:30 p.m. – 6:00 p.m. • Free Afternoon Workshops*

**TUESDAY- FEBRUARY 19**
6:45 a.m. – 8:15 a.m. • Morning Snack
7:00 a.m. – 5:00 p.m. • Registration
8:30 a.m. – 4:00 p.m. • Courses
11:30 a.m. – 1:00 p.m. • Lunch on Your Own
4:30 p.m. – 6:00 p.m. • Free Afternoon Workshops*

**WEDNESDAY- FEBRUARY 20**
6:45 a.m. – 8:15 a.m. • Morning Snack
7:00 a.m. – 5:00 p.m. • Registration
8:30 a.m. – 4:00 p.m. • Courses
11:30 a.m. – 1:00 p.m. • Lunch on Your Own

**THURSDAY- FEBRUARY 21**
6:45 a.m. – 8:15 a.m. • Morning Snack
7:00 a.m. – 5:00 p.m. • Registration
8:30 a.m. – 4:30 p.m. • Courses
11:45 a.m. – 1:00 p.m. • Lunch on Your Own

**FRIDAY- FEBRUARY 22**
6:45 a.m. – 8:15 a.m. • Morning Snack
8:30 a.m. – 2:30 p.m. • Courses
11:45 a.m. – 1:00 p.m. • Lunch on Your Own
2:30 p.m. • Training Institute Adjourns

*A list of workshops will be included in your on-site registration packet.

**WHEN**

**Registration Deadlines:**

- **January 8** • Register by this date and be included in a raffle to win a KINDLE
- **January 28** • Last day to pre-register and cancellation deadline
- **February 17** • On-Site Registration

**Special deadlines for participants from NeighborWorks Network organizations:**

- **January 8** • Registration Deadline
- **January 18** • Substitution Request
- **January 28** • Cancellation Deadline
- **January 28** • Pay Own Expenses Deadline (see page 28 for more details)

Visit NeighborWorks.org/scholarships for scholarship information

*Register by the deadline and you’ll be included in a raffle to win a KINDLE.*

See NeighborWorks.org/training for full course descriptions.

A list of courses offered at this event are on pages 4–5.

**REGISTRATION IS EASY!**

1. Look over the course offerings grid on pages 4 and 5 of this brochure, and then visit neighborworks.org course catalog for full course descriptions and prerequisite information.
2. Decide on your first- and second-choice courses for each day of the week.
3. Click on NeighborWorks.org/onlinereg to set up your profile and register for your courses, or fax us a hard-copy registration form, which can be found on page 27 or 29 of this brochure.
4. Three can learn for the price of two – see page 26 for more details.

It’s that easy! Questions or concerns? We’re here to help. Call our Customer Response team at (800) 438-5547, or e-mail us at nti@nw.org

**WHERE**

**WESTIN CLEVELAND DOWNTOWN**
single or double $161
777 Saint Clair Ave. NE, Cleveland, OH 44114
(216) 771-7700

**HILTON CLEVELAND DOWNTOWN**
single or double $189
100 Lakeside Ave. East, Cleveland, OH 44114
(216) 413-5000

**DRURY PLAZA HOTEL CLEVELAND DOWNTOWN**
single or double $149
1380 East 6th Str., Cleveland, OH 44114
(216) 357-3100

**HYATT REGENCY/CLEVELAND AT THE ARCADE**
single or double $169
420 Superior Ave. East, Cleveland, OH 44114
(216) 575-1234

**RENAISSANCE CLEVELAND HOTEL**
single or double $155
24 Public Square., Cleveland, OH 44113
(216) 696-5600

**CLEVELAND MARRIOTT DOWNTOWN AT KEY TOWER**
single or double $173
1360 West Hall Drive, Cleveland, OH 44114
(216) 696-9200
https://www.marriott.com/hotels/event-planning/business-meeting/clesc-cleveland-marriott-downtown-at-key-tower/

**HUNTINGTON CONVENTION CENTER OF CLEVELAND**
300 Lakeside Ave., Cleveland, OH 44113
(216) 928-1600
https://www.clevelandconventions.com/
## COURSES OFFERED AT THIS EVENT

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<th><strong>AFFORDABLE HOUSING</strong></th>
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<td>By the Numbers: Understanding Inequality and Opportunity</td>
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<td>Rethinking Re-Entry: The Role of Community NEW!</td>
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<td>The Good, the Bad and the Ugly: How Urban Design Can Make or Break Your Revitalization Strategy</td>
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<td>Storytelling for Oral History, Community Building and Visioning NEW!</td>
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<td>CP189</td>
<td>Automate Rehab with Housing Developer Pro® 3.5 UPDATED!</td>
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### FINANCIAL CAPABILITY, HOUSING EDUCATION AND COUNSELING (PRESENTED BY NCHEC)

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<td>HO105</td>
<td>Compliance with State and Federal Regulations</td>
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<td>HO109</td>
<td>Foreclosure Basics for Homeownership Counselors</td>
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<td>HO110</td>
<td>Introduction to Housing Counseling</td>
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<td>Home Equity Conversion Mortgages</td>
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<td>HO200</td>
<td>Ready, Set, Prep: Tackling the HUD Counselor Exam Step by Step  <strong>UPDATED!</strong></td>
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<td>Building Skills for Financial Confidence  <strong>UPDATED!</strong></td>
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<td>HO209rq</td>
<td>Delivering Effective Financial Education for Today's Consumer</td>
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<td>Practice, Study, Success: Test Strategies for HUD’s Counselor Certification Exam  <strong>NEW!</strong></td>
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<td>HO211</td>
<td>Credit Counseling for Maximum Results</td>
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<td>HO213</td>
<td>Fair Housing - What Professionals Need to Know</td>
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<td>HO220</td>
<td>Client Management and Tracking with CounselorMax®</td>
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<td>Homebuyer Education Methods: Training the Trainer</td>
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<td>Post-Purchase Education Methods</td>
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<td>Program Compliance &amp; Reporting for HUD-Approved Counseling Agencies</td>
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<td>Homeownership Counseling Certification: Principles, Practices and Techniques, Part I</td>
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<td>HO255</td>
<td>Effective Approaches to Student Loan Counseling</td>
<td>$645</td>
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<td>HO255b</td>
<td>Effective Approaches to Student Loan Counseling</td>
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<td>HO270</td>
<td>Senior Services for Housing Counselors</td>
<td>$710</td>
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<tr>
<td>HO275</td>
<td>Intermediate HECM Counseling: Skills and Tools</td>
<td>$735</td>
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<tr>
<td>HO307</td>
<td>Advanced Foreclosure: Case Study Practicum</td>
<td>$645</td>
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<tr>
<td>HO310</td>
<td>Financial Coaching: Helping Clients Reach Their Goals</td>
<td>$645</td>
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<tr>
<td>HO324</td>
<td>Advanced Reporting and Customization for CounselorMax®</td>
<td>$735</td>
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<tr>
<td>HO345rq</td>
<td>Foreclosure Intervention and Default Counseling Certification, Part I</td>
<td>$1,605</td>
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<td>HO360</td>
<td>Homeownership Counseling Certification for Program Managers and Executive Directors</td>
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<td>HO370rq</td>
<td>Financial Coaching Advanced Practicum: Taking Your Practice to the Next Level</td>
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<td>HO375</td>
<td>Financial Capability Program Design for Managers</td>
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### NONPROFIT MANAGEMENT AND LEADERSHIP

<table>
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<tr>
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<tr>
<td>ML120</td>
<td>Strategic Thinking and Planning</td>
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<tr>
<td>ML145</td>
<td>ABCs of Managing Projects and Collaborators  <strong>UPDATED!</strong></td>
<td>$595</td>
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<tr>
<td>ML160</td>
<td>Competitively Positioning Your Organization for the Future</td>
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<tr>
<td>ML170</td>
<td>Core Competencies for Resource Development</td>
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<tr>
<td>ML172</td>
<td>Fundamentals of Sustainable Funding: Engaging Individual Donors  <strong>UPDATED!</strong></td>
<td>$300</td>
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<tr>
<td>ML207</td>
<td>A Blueprint To Designing And Implementing A Strategic Crisis Management Plan</td>
<td>$300</td>
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<tr>
<td>ML220</td>
<td>The Art and Science of Group Facilitation</td>
<td>$595</td>
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<tr>
<td>ML236</td>
<td>Using Data to Visualize Impact and Tell Your Story  ADVANCED  <strong>NEW!</strong></td>
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<td>ML240</td>
<td>Board Oversight and Governance</td>
<td>$645</td>
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<tr>
<td>ML249</td>
<td>Sorting thru the Chaos: Effectively Managing Projects  <strong>NEW!</strong></td>
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<tr>
<td>ML250</td>
<td>Financial Management for Decision-Makers</td>
<td>$785</td>
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<tr>
<td>ML285</td>
<td>Coaching For Transformation</td>
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<tr>
<td>ML292</td>
<td>Managing Your Nonprofit for Results  <strong>UPDATED!</strong></td>
<td>$595</td>
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<tr>
<td>ML312</td>
<td>Organizational Leadership Succession  <strong>UPDATED!</strong></td>
<td>$550</td>
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<tr>
<td>ML370</td>
<td>Beyond Grants: Advanced Roundtable for Experienced Fundraisers  <strong>NEW!</strong></td>
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<td>ML932</td>
<td>SYMPOSIUM: Removing Barriers to Sustainable Housing Affordability</td>
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### SINGLE-FAMILY AND SMALL BUSINESS LENDING

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<tr>
<td>LE150</td>
<td>So You Want to Be A CDFI?: An Introduction to the CDFI Fund: Certification, Resources, and Opportunities  <strong>NEW!</strong></td>
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<tr>
<td>LE210</td>
<td>USDA Rural Development Sec502 Direct Loans: Affordable Rural Homeownership</td>
<td>$895</td>
</tr>
<tr>
<td>LE252</td>
<td>Community-Based Residential Lending - Loan Processing, Underwriting and Closing Best Practices  <strong>NEW!</strong></td>
<td>$595</td>
</tr>
</tbody>
</table>

*SV This course includes a site visit to a local community which may include walking and the use of public or private transport. Please identify any special needs (in accordance with American with Disability Act (ADA)) when you register for this course.
Ten years ago, the Great Recession marked an important moment in American History. Across the country, millions of families lost their homes and equity, and households lost significant amounts of wealth, especially minority families. This period in our history has destabilized families, communities, and financial marketplaces in its wake. It has altered the financial health and foundation for millions of people. Foreclosures forced many former homeowners into the rental market, increasing competition and driving up rents on an already strained affordable housing supply.

In many places, the housing market crash set off a retreat by investors which threatened the long-term viability of critical housing and rental stock. And while all this tumult was happening, the nation’s housing finance system came to the brink of collapse.

This symposium will explore what it takes to create and sustain housing affordability in the post-Recession environment. It will look at how government programs and policies impact the housing markets and housing affordability. We will highlight issues including consumer financial education, obtaining a mortgage, and the preservation of existing rental housing. Speakers will share ideas about building pathways to stable housing, preserving housing choice, and ensuring housing remains accessible for current and future homeowners, as well as renters.
Select courses are now available for AICP continuing education credit. Visit www.planning.org/aicp for more information. For a complete list of course offerings for this institute, check out the course grid on pages 4 and 5. To read full course descriptions for each content area and to register online, visit NeighborWorks.org/onlinereg.

HIGHLIGHTED COURSES

Overcoming Barriers to Access
AFFORDABLE HOUSING

AH118 Using the National Housing Trust Fund
This two-day course will walk participants through the requirements for how to use the Housing Trust Fund (HTF) in structuring financing for housing developments. While many housing developments will be multifamily rental, especially special needs housing, homeownership will also be considered. The course will cover the policy context for the Housing Trust Fund and HTF regulations. These regulations are based on HOME but have numerous differences. Also discussed, will be how HTF can be used with HOME, the Low Income Housing Tax Credit (LIHTC), Rental Assistance Demonstration (RAD), Public Housing (Choice Neighborhoods) and other programs. Participants will just need a basic understanding of housing development or underwriting; participants will not need to have taken the basic HOME course for this workshop. Both nonprofit developers and their lenders (state housing finance agencies and their local partners) can benefit from this course. This course is taught by a HOME and housing development expert.

AH134 The Developer’s Tool Kit
One of the most widely sought-after and highly recommended housing courses in Colorado is now offered to a wider audience. Join the Colorado Division of Housing for an exciting two-day course designed to enlighten participants about the art and science of affordable housing development. Through role playing, participants will learn about the process of developing high-quality housing, cost-containment techniques, contractor selection and real estate terminology. Participants will receive a copy of “Housing Colorado: The Developer’s Tool Kit.”

AH274 Preserving Affordable Housing Using HUD Programs and NOAHS
Community-focused organizations and affordable housing owners often seek to acquire and preserve affordable housing in their neighborhoods. This existing housing could be HUD-financed and subsidized housing, or it might be a “NOAH”, which is “naturally occurring affordable housing”. This course will focus on key issues important to understand for preserving and improving HUD-financed/subsidized properties, as well as strategies for refinancing both HUD-funded and NOAHS. Find out the latest rules to maximize and lock-in Section 8 contracts, to navigate regulatory requirements, and best practices for refinancing these important properties.

AH280 Health and Housing: Connecting to the Health Care System for New Partnerships, New Opportunities
This two-day course is designed for those interested in understanding new opportunities to build healthier communities. The course will provide an in-depth understanding of the connection between housing, community development, and health sectors – using language that resonates with both the health and housing sectors. Research demonstrating the impact of housing and other social determinants of health will be reviewed. Potential tools to catalyze cross-sector collaboration will be identified. To facilitate partnerships with the health care sector, attendees will learn about financing and key business drivers in the healthcare system. Innovative programming at the nexus of health, housing, and community development will be highlighted. Multiple case studies from different regions of the country will show successful models and best practices. Finally, the course will describe evaluation methods and potential metrics.
ASSET MANAGEMENT

AM121 Nuts and Bolts of Asset Management (CHAM)
The Nuts and Bolts of Asset Management is a hands-on workshop that covers key asset management concepts and theories through practical real world case studies and exercises. The workshop includes exercises focusing on evaluating property performance against double-bottom line performance standards. Exercises include review and analysis of revenues, expenses, financial reports and audits, effective planning, tracking and reporting and an introduction to Low Income Housing Tax Credits and the connection between decisions at the development stage and the long term viability of the property. Class culminates with a property “workout” case study.

AM225 Affordable Housing Finance Workshop for Asset Managers
Financing Affordable Housing Workshop is an interactive case study using an interconnected Microsoft Excel spreadsheet to develop a financing plan for a prototype new construction affordable housing property.
By the end of the course, participants will be able to:
• Coordinate or participate in the development of a development financing plan, including development of a proforma and construction budget (sources/uses).
• Research and determine maximum rents and incomes from online HUD databases
• Estimate post development operating budgets through comparable analysis and
• Determine the debt capacity of a project through the projected post development operating budget.
• Solve for various intermediate/complex financial functions in Excel, including amortization tables, future value and present value analysis and payment calculations.
• Solve for tax credit payout yield.

AM290 Asset Management Fundamentals (CHAM)
This three-day course is designed to further acquaint the affordable housing practitioner with the concepts and strategies of sound asset management. It is a major building block in the CHAM® curriculum. It combines interactive lectures, in-class exercises, case studies and outside-class homework assignments. This class includes a test, successful completion of which is required for those pursuing the Asset Management Specialist (AMS) and CHAM designations.

AM291 Financial Fundamentals for Asset Managers (CHAM)
This two-day class is an introduction to real estate finance, exploring analytical concepts that are critical for the professional asset manager. The class will cover basic tools for analyzing properties’ financial health, for determining their market value, and for developing multi-year financial projections. This class includes a test, successful completion of which is required for the Asset Management Special (AMS) and CHAM® designations. The Nuts and Bolts of Asset Management, a three-day workshop on asset management fundamentals that is offered regularly at the NeighborWorks Training Institute (NTI), is a prerequisite for AM291. AM291, in turn, is a prerequisite for Advanced Financial Tools, which is also a requirement for the CHAM® designation.
COMMUNITY ENGAGEMENT

CB130 Sources of Power: Understanding Community Leadership
To overcome the challenges our communities face we need to overcome our vulnerabilities: to understand how social and cultural power structures work to disenfranchise individuals and whole communities, and be able to build the necessary grassroots power to affect social transformation. In this course we’ll define community leadership in a way stays true to our commitment to the disenfranchised through democratic, participatory practices. The course also explores the origins and threats that authoritarian leadership styles present in our organizations, to our communities, and to democracy. We’ll practice exercises to address issues of privilege and discrimination within our organizations and communities. And we’ll develop strategies nurture emerging leaders and to integrate them into the work our organizations.

CB199 Privilege, Power, Prejudice: Conversations on Social Justice
Reading the papers these days can make you wonder if The Dream was only a mirage. Racism, civil rights, and police brutality are again topics of passionate discussion in mainstream media. Communities mobilize to protest against abuse; to proclaim social justice: that everyone deserves equal economic, political and social rights and opportunities. In this day-long, open and interactive conversation we’ll ask and explore questions like: What is the relationship between privilege, power and prejudice? How do we experience it? Why do we experience it in such different ways? What are the roots of prejudice? Is it about us, how we personally feel and act? Is it about the culture? Is it about the predominant social and economic institutions? What keeps us together? What pulls us apart? How do we react when we are witness to abuse, racism, and prejudice in any form? How can we face up to power and help other do the same? Come join us. We can’t claim to have all of the answers, we may not even have many answers. But we will have a deep, insightful conversation that will help you understand, and maybe even plot your path to action for social justice.

CB212 Storytelling for Oral History, Community Building and Visioning
A community is more than bricks and mortar, investments and issues. It is a collection of shared history, hopes and dreams, defeats and struggles, and victories. A collection of hopes and dreams best captured, stored, and used in stories. Stories that explain us, and bring us together better than any technical study, formal report, or comprehensive plan. This course is designed to teach participants to employ the power of story and storytelling in community-building, to create the safe and sometimes sacred space for people to share their stories, to build community and form a shared visions of the future. The course will provide a framework, practice and methods that will prepare participants to plan and implement a Community Building Storytelling Project.
COMMUNITY ECONOMIC DEVELOPMENT

ED127 Transit-Oriented Development
Transit-oriented development is an increasingly popular approach to sustainable community development through the creation of compact, walkable communities that provide a mix of affordable housing and retail centered around a transit station. A 2005 national TOD market study by the Center for Transit-Oriented Development found the demand for compact housing near transit is likely to more than double by 2025 as a result of changing demographics and housing preferences. This course uses case studies and site visits with practitioners and leaders involved in local community-based TOD projects to help participants understand the value of transit-related development, identify challenges and develop the skills to plan a TOD project, including determining feasibility and sources of financing.

ED207 Market Analytics - Help is on the way!
Have you ever noticed how a lot of data and information about our community is often taken in pieces, but sometimes misses the big picture? Do you look for ways to tie various community data points together to demonstrate the connection economic, social, political and physical characteristics in your neighborhoods and communities? Data drives decisions and informs action. This course focuses on finding relationships between various economic and community data points with the intent of identifying indicators of opportunity, success, and sustainability in our communities. In this interactive course you will get the opportunity to explore various community indicators and data points in real time, craft a “story” about the community from the data, and use the data to make a proposal for meaningful community change.

ED212 Short & Sweet for the Long Term - Guerrilla Urbanism
Do you think small, active changes can create long-term impact? Do you think small-scale social capital can instigate large-scale transformation? Do you think small, low-cost and temporary changes to an environment or a community can have long-lasting, permanent effects? If so, then you are already thinking about guerrilla urbanism. Guerrilla urbanism (sometimes referred to as “pop-up urbanism,” or “D.I.Y. urbanism”) theorizes that in order to change the livability of our cities, we need to start small with streets, blocks and even buildings. In this course, we will explore what guerrilla urbanism is; what some of the strategies and tactics are (e.g. tactical place-making, traffic calming and re-design, pop-up commerce incubation, etc.); who some of the drivers of guerrilla urbanism are or can be (hint: you!); and where guerrilla urbanism is most likely to succeed. This is an interactive course that includes case studies, lecture, dynamic group exercises and interactive class discussions. If possible and available, a brief site visit may also be included.
COMMUNITY AND NEIGHBORHOOD REVITALIZATION

NR240 Rethinking Re-Entry: The Role of Community
At least 95 percent of people incarcerated in state prisons will be released back to their communities at some point. In 2015 alone, 641,100 people who had been sentenced to state and federal prisons reentered communities across the nation. Rethinking Reentry presents community development practitioners with practical approaches to implementing effective pre and post-release strategies. We’ll examine re-entry from the perspectives of returning citizens, their families, and various stakeholders throughout the justice system process. We’ll also examine the relationship between race, crime, and the criminal justice system with particular attention given to institutional barriers involving race, gender, and social class; and bias in the criminal justice system related to arrests, sentencing, and incarceration. This is a unique opportunity to share, learn, and reflect with peers about this critical social issue and community development challenge.

NR255 Resident Leadership as the Central Neighborhood Revitalization Strategy
In neighborhood revitalization, “resident leadership” is continually invoked but seldom understood. It is even rarer to make it the fundamental strategy around which to organize the work. In this class we’ll explore how the Dudley St. Neighborhood Initiative (DSNI) adopted community organizing and planning as its central strategies to achieve remarkable success turning around a once devastated urban neighborhood while avoiding being overrun by gentrification. We’ll try to understand the intricate relationship between HOW you do something and WHAT you’re able to achieve. We’ll identify the tools, practices, and organizational discipline necessary to stay focused and trust the process: building and sustaining genuine resident leaders; bringing together the community’s racial, ethnic, and language diversity; nurturing and supporting youth development and youth leadership; organizing the coalitions and collaboration structures to properly define and manage the roles of government, philanthropy, consultants, and other outside forces. Join us and learn to use these approaches to critically assess and improve your organization’s practice.

NR276 Creating a Fantastic Image for Your Neighborhood
Neighborhoods in transition are often held back from achieving revitalization goals by a negative, outdated image. Changing that image takes a plan and consistent messaging and actions to reposition the neighborhood toward a new “brand”. This session explores tools and strategies to help reframe community image from one of distress to one based on positive community assets. Participants will take away techniques to develop or enhance neighborhood marketing efforts in support of community revitalization.

Community and neighborhood revitalization professional certificate program requirements: this course can be used as 1 of 2 elective courses.
CONSTRUCTION AND REHAB

CP189 Automate Rehab with Housing Developer Pro® 3.5
Housing Developer Pro® (HDP) focuses on housing rehabilitation and project management for single-family and multifamily properties. Discover how this software program will assist the rehab specialist and construction manager by automating property inspections, the creation of specifications/scope of work and cost estimates, scheduling, the creation of draw schedules, and other important tasks. This two-day course covers all of the enhancements included in HDP of 3.0 and also includes content for performing field inspections. Basic familiarity with Windows required. This is the third of three courses in the home inspection one week certification.

CP255 How to Conduct a Rehab Home Inspection
Whether owner occupied or acquisition rehab, this advanced level course will equip housing rehabilitation, construction and development program staff with the skills needed to conduct a thorough, effective and efficient inspection of a home. You will learn the skills to properly conduct an inspection, including inspection challenges, the inspection process and routine, inspection forms, necessary inspection tools and how you should look, act and interact with the public. You will learn what items and systems you should be investigating and how to do a visual, non-invasive home inspection. In addition, the course will feature an interactive inspection process to help develop your skills. Attend this course and walk away with the essential skills and knowledge to conduct one of the most critical skills needed by any rehab/construction specialist.

CP256 Tool Time
Home inspections require us to gather many different types of information - it isn’t simply a matter of taking a few measurements or counting the windows. In this course you will experience hands-on use of the newest and most practical tools available for today’s home inspector. We’ll explore the basic tools like electrical testers, flashlights and telescoping ladders to the more exotic tools such as combustion gas detectors, moisture meters, infrared cameras and radon detectors. You’ll discover the most efficient ways to take and record measurements using a combination of electronic and manual methods, and find out about affordable tools for environmental information gathering. These tools will make your inspections more efficient, more effective and provide you with the data needed to solve the mysteries that houses present. This is the second of three courses in the home inspection one week certification.
NEIGHBORWORKS is the nation’s leading provider of community development and financial capability training, offering hundreds of in-person and online courses to meet the varied needs of professionals across industries and across the country.

- In-person at national NeighborWorks Training Institutes
- In your community at local or regional "place-based" training events
- Online with interactive webinars, self-guided courses or faculty-led courses

Discover more at NeighborWorks.org/Training.

FINANCIAL CAPABILITY CERTIFICATION
Earn your professional certification in financial capability. Our gold-standard certification equips counselors and coaches with the knowledge and skills to offer effective, engaging financial education, counseling and coaching that meets a range of consumer financial needs and provides impactful ways to deliver training.

Learn more at NeighborWorks.org/NCHEC/Certification.
OUR DIVERSE CURRICULUM PROVIDES FINANCIAL COUNSELORS AND COACHES AND OTHER COMMUNITY-FOCUSED SERVICE PROVIDERS WITH A WEALTH OF INFORMATION, SKILLS AND TURNKEY SOLUTIONS.

Building Skills for Financial Confidence (H0208) UPDATED
Are you wondering what skills are necessary for practitioners to effectively work with customers in reaching their financial goals? What behaviors and attitudes can make a person financially confident? Attend this 2-day course to gain the most useful and efficient tools to make a real difference in the lives of your clients. Develop and build your skills in key content areas that will help consumers put themselves in a better position to withstand economic stresses and achieve financial prosperity.

Delivering Effective Financial Education for Today's Consumer (H0209rq)
This course addresses the fundamental components to successfully delivering a well-designed financial education program, starting with group education and the primary ways consumers behave with their money: visioning; maximizing income; spending; saving; borrowing and protecting. Participants explore growing industry trends surrounding comprehensive “financial capability” programs, lifestyle changes, counseling, coaching and measuring outcomes. Innovative strategies using a variety of delivery methods, including social media, will be explored, along with available resources.

Credit Counseling for Maximum Results (H0211)
Equipped with knowledge and the right tools, you can increase your ability to help clients (in individual or group sessions) build, improve, and maintain a good credit profile. Using sample credit files, you will sharpen your skills in reading and interpreting credit reports, identify and understand the factors that impact credit scores and learn the consumer rights and protection laws specific to credit counseling.

Effective Approaches to Student Loan Counseling (H0255)
We’ve developed a course to train counseling professionals on how to help their clients plan for and meet the financial responsibility of this type of debt and to provide guidance to clients facing default—or in default—on their student loans. Obtain the knowledge you need to effectively explain repayment options and their terms. This course is a great opportunity for your organization to engage a new target audience and provides the tools you need to integrate these services into your existing counseling program.

Financial Coaching: Helping Clients Reach Their Goals (H0310)
Learn how coaching differs from and complements counseling, financial education and other services aimed at building consumers’ financial security while you explore ways to incorporate coaching techniques into your financial capability program.

Financial Coaching Advanced Practicum: Taking Your Practice to the Next Level (H0370rq)
In this follow-up course to Financial Coaching: Helping Clients Reach Their Goals (H0310), you will have many opportunities to put into practice the approaches and techniques you’ve culminated over time. As you start to hone your understanding of the models used in financial coaching and deepen your understanding of how to effectively help clients with cash flow, savings, reducing debt, rebuilding credit and protecting their assets. We will also explore coaching strategies that allow you to be of help to clients with complex personal situations.

Financial Capability Program Design for Managers (H0375)
Program managers and executive directors, register now for our new course. Learn how to successfully execute financial capability program strategies for your unique target audience and lay the groundwork for everything from enrollment to measuring outcomes.

NCHEC TRAINING SCHOLARSHIPS
A number of scholarships are available for Financial Capability, Housing Education and Counseling courses at this training institute and at other training events around the country. Most scholarships provide free tuition and lodging for eligible staff of 501(c)(3) organizations.
To find out about these and other scholarship opportunities, go to NeighborWorks.org/scholarships.

Scholarships Courtesy of: BB&T, CHASE, citi, WELLS FARGO
NCHEC MEETS THE NEEDS OF COUNSELING PROFESSIONALS TODAY

Now Is The Time For HUD Counselors To Take Action

The exam for HUD Counselor Certification is now available and with a looming 2020 deadline, we can make sure you are best prepared to succeed. NeighborWorks America, one of the industry’s most trusted and respected resources for professional training, offers comprehensive curriculum that thoroughly reviews the 6 core competencies for HUD Counselor Certification. Do you want to brush up on mortgage calculations? Need a refresher on the difference between a judicial and a non-judicial foreclosure? Sharpen your understanding in each of these areas and move closer to passing the exam and becoming a HUD Certified Counselor.

Ready, Set, Prep: Tackling the HUD Counselor Exam Step by Step (HO200) UPDATED!

Get ready! Elevate your knowledge in the six essential competency areas, including financial management, housing affordability, homeownership, avoiding foreclosure, tenancy and fair housing. Set yourself up for success in meeting HUD’s counselor certification requirements by starting your prep with this 3-day classroom course. We’ll tackle the HUD study-guide step-by-step, and provide tools and relevant activities to help you master and memorize content before taking the HUD counselor certification exam.

Practice, Study, Success: Test Strategies For HUD’s Counselor Certification Exam (HO210) NEW!

Freaked out at the thought of taking the HUD Counselor Certification Exam? We hear you, and you are not alone! Conquer your exam anxieties, and prepare to rock the HUD Housing Counselor Certification Exam!

Join us for this new 2-day course, designed by professionals who have passed the exam. Utilizing the HUD Study Guide, gain confidence and knowledge while learning what you need to know to pass this exam. Practice example test questions and learn test strategies with your peers as you prepare to cram for this exam. Learn time management techniques and a variety of methods to recall information for successful results.

Note: this course focuses on testing strategies and practice. Our newly updated and expanded 3-day HO200: Ready, Set, Prep: Tackling the HUD Counselor Exam Step by Step course is recommended as a companion course to help you master the content of the 6 counseling topic areas.

Additional courses to bolster your confidence and knowledge:

IN-PERSON TRAINING:
- Lending Basics for Homeownership Counselors [HO103]
- Compliance with State and Federal Regulations [HO105] *also available online as HO105vc
- Foreclosure Basics for Homeownership Counselors [HO109] *also available online as HO109el
- Introduction to Housing Counseling [HO110]
- Building Skills for Financial Confidence [HO208] *also available online as HO208el
- Fair Housing - What Professionals Need to Know [HO213]

WEBINAR TRAINING:
- Housing Affordability: Building Competency in Housing Counseling [HO002wt]
- Fair Housing: Building Competency in Housing Counseling [HO003wt]
- Financial Management: Building Competency in Housing Counseling [HO004wt]
- Tenancy: Building Competency in Housing Counseling [HO005wt]
- Avoiding Foreclosure: Building Competency in Housing Counseling [HO006wt]
- Homeownership: Building Competency in Housing Counseling [HO007wt]

“I was in HO200 and HO210 in Louisville. I had previously taken the HUD exam and failed. I took the exam yesterday and successfully passed!!!!!! The courses were instrumental for me passing. I had so much more confidence taking the exam this time than last time.”

Linda Rowe
Homeownership Center Director
Neighborhood Housing Services Oklahoma

VISIT NEIGHBORWORKS.ORG FOR MORE DETAILED COURSE DESCRIPTIONS AND TRAINING INFORMATION.
ADVANCE YOUR CAREER WITH NCHEC CERTIFICATIONS

Hone your skills in the most timely and relevant specialty areas within the industry. With NeighborWorks Center for Homeownership Education and Counseling (NCHEC) certifications, you have a competitive advantage that demonstrates your commitment and know-how in your field.

- **Pre-Purchase Homeownership Education:**
  Empowers you to effectively teach clients how to purchase a home, budget and sustain after purchase

- **Post-Purchase Homeownership Education:**
  Helps you teach new homeowners the essentials of maintaining their homes and finances

- **Homeownership Counseling:**
  Focuses on individual counseling to address personal finances, homeownership, and foreclosure

- **Foreclosure Intervention and Default Counseling:**
  Delivers key information about the default and foreclosure process in addition to methods for building program capacity

- **Homeownership Counseling for Program Managers and Executive Directors:**
  Provides approaches to diversifying funding sources, management of counseling staff, and other programmatic essentials

The National Industry Standards For Homeownership Education and Counseling are a Set Of Guidelines For Quality Homeownership and Counseling Services. Industry Professionals Who Adopt These Standards Can Be Trusted To Provide Consistent, High Quality Advice.

The Standards represent a baseline of quality for homeownership and foreclosure intervention education and counseling. Organizations adopt the Standards to demonstrate their commitment to the needs of their clients and communities while promoting sustainability for their organizations.

Housing counseling agencies wishing to adopt the Standards can do so if their counselor hold certifications in these four areas by the NeighborWorks Center for Homeownership Education & Counseling (NCHEC):

- Pre-Purchase Homeownership Education (required course: HO229)
- Post-Purchase Homeownership Education (required course: HO247)
- Homeownership Counseling (required courses: HO250 and HO109 or HO109el)
- Foreclosure Intervention & Default Counseling (required courses: HO345 and HO307 or HO307vc)

Launched in May 2007, today over 1,000 housing counseling agencies from all fifty states, DC, and Puerto Rico are Adopters of the Standards.

TO LEARN MORE ABOUT THE STANDARDS AND HOW TO ADOPT THEM, VISIT WWW.HOMEOWNERSHIPSTANDARDS.ORG.
OFFER YOUR CUSTOMERS THE BEST SUPPORT IN THEIR HOMEBUYING JOURNEY

Realizing the American Dream is the premier homebuyer tool. With the latest information on mortgage disclosures, consumer protection, tools and other housing industry changes, this manual is the ultimate resource that answers questions and delivers results for home buying programs.

Realizing the American Dream 5th Edition

The fifth edition offers page-by-page impact—providing easy-to-use worksheets and key information for new and prospective homebuyers to consider throughout the homebuying process. There’s no better way to prepare your customers for their journey into homeownership than with updated, detailed and reliable insight on:

- Understanding credit
- Shopping for a home
- Securing a loan
- Managing finances
- Building towards financial goals.

Realizing the American Dream is available in four languages: English, Spanish, *Chinese and *Vietnamese. (*Available only in the 4th edition at this time.)

YOU MAY ALSO BE INTERESTED IN:

Realizing the American Dream, Trainer’s Toolbox, 5th Edition *

This PDF teaching companion to the consumer manual, helps you walk prospective homeowners through the entire home-buying process—from managing money and understanding credit to securing a mortgage loan and shopping for a home.

*THIS IS A DOWNLOADABLE DIGITAL PRODUCT CONTAINING A PDF AND CUSTOMIZABLE POWERPOINT PRESENTATION

Keeping the American Dream

An essential guide for homeowners, Keeping the American Dream provides easy-to-understand instruction and valuable advice to equip homeowners with the skills they need to remain secure in their new home purchase. This guide includes key information on community building, remaining on the path to creating equity and wealth as well as maintaining and improving a home. Presented in a user-friendly format, the guide features tips, checklists and interactive exercises.

Keeping the American Dream is available in four languages: English, Spanish, Chinese and Vietnamese.
We have homeownership counselors covered. Online.
www.CounselorMax.com

HARNESS THE POWER OF ACCURATE, EFFICIENT CLIENT MANAGEMENT AND REPORTING IN OUR COUNSELORMAX COURSES

Organizations and professionals who have completed CounselorMax training know how to:
- Meet Form HUD-9902 reporting requirements with CounselorMax
- Create and analyze Management Reports to optimize their services
- Successfully manage their pipelines
- Demonstrate their organization’s impact to prospective funders

Client Management and Tracking with CounselorMax (HO220)
New CounselorMax users, learn to create and manage client files, data entry requirements and automated case management activities. This course will give you the skills to efficiently show the positive impact of your counseling program, monitor business activities, plan according to your pipeline, and complete HUD 9902 reporting.

Advanced Reporting and Customization for CounselorMax (HO324)
This computer lab course teaches experienced CounselorMax users how to customize data points, create customized reports and illustrate your organization’s impactful results. At course end, you will be a master at working with the HUD 9902 data fields; in-depth NFMC reporting; the NeighborWorks America Quarterly Report; and Management Reports. Prerequisite: HO220, preferably at a prior training event.

SUCCESS MEASURES

MEASURE THE OUTCOMES OF YOUR FINANCIAL CAPABILITY PROGRAMS!

The Success Measures® suite of evaluation services and tools are essential in tracking the strides clients make towards improving their financial health. With more than 100 financial capability measurement tools to choose from, your organization can evaluate a range of initiatives and capture the changes in people’s lives that make a difference, including attitudes and behaviors. With tools carefully developed for both adults and youth, you can gather information about important topics such as managing debt, paying bills, predicting expenses and the more informal social networks and exchanges that exist in the community.

The Success Measures Financial Capability Tools are available for download at no cost: www.Successmeasures.org/fctools

Categories of Financial Capability Tools:
- Individual/Family/Household Background
- Individual/Family/Household Financial Status
- Financial Behavior
- Financial Attitudes
- Non-Financial Aspects of Well-Being and Security
- Social Networks

Learn about how all Success Measures tools, technology and services can greatly enhance your evaluation strategies, data collection and analysis, and help you to communicate your results. Successmeasures.org
HIGHLIGHTED COURSES

NONPROFIT MANAGEMENT AND LEADERSHIP

ML249 Sorting thru the Chaos: Effectively Managing Projects
If you’re ready to amp up your project management skillsets, this course is designed for you. This intermediate course is designed for professionals regularly managing projects as a part of their job. This two-day intermediate course explores the 10 project management processes that support successful project initiation, planning, execution, and monitoring. Regardless if you are managing development, fundraising, programming, or community projects, effective project managers use proven practices to manage the key resources of people, process, and knowledge. Integrating hands-on activities, discussions, case studies, and individual exercises, this course explores standards of the Project Management Institute, emphasizing social sector and nonprofits needs, including: diverse stakeholder needs, planning strategies, and communication skills in applying standard project management processes to nonprofit and community projects. This intermediate level course results from NTI participant requests, so bring your current or upcoming project and get ready to explore tools that will help you successfully initiate, plan, execute, and monitor it!

ML285 Coaching For Transformation
Coaching is a partnership that maximizes human potential by capitalizing on existing strengths and increasing an individual’s understanding of their impact. The coaching relationship fosters the development of new skills and awareness that will make you more effective in your work and in life. In this course you will learn about the core principles of transformative coaching, and practice using these principles in situations that help move people forward. Coaching can be used in a variety of settings, for example: resident services, leadership and management. It can be formal and highly structured, or can take the form of informal dialogue where coaching skills are used to make the conversations more useful and productive. Participants who take this class will leave with a greater understanding of coaching skills and principles, and the ability to put some of these principles into practice.

ML292 Managing Your Nonprofit for Results
Most nonprofit managers spend 80% of their time solving operational problems and less than 10% on work that significantly enhances the effectiveness of their business. This course is designed for those with a serious interest in managing both financial and human resources with a clear focus on results. Learn analytical methods you can use to evaluate your organization’s current programs and products along with practical tools to examine costs, weigh results and identify opportunities. This intermediate level course is designed for executive directors and managers with broad programmatic knowledge and responsibility.
For a complete list of course offerings for this institute, check out the course grid on pages 4 and 5. To read full course descriptions for each content area and to register online, visit NeighborWorks.org/ onlinerereg

SINGLE-FAMILY AND SMALL BUSINESS LENDING

The new Community-Based Residential Lending course series launched in Pittsburgh with LE250: Community-Based Residential Lending: Outreach Through Loan Application Best Practices and LE262: Community Based Residential Lending: Program Administration Best Practices. Don’t miss the opportunity to experience the newest course in this series in Cleveland!

LE210 USDA Rural Development Sec502 Direct Loans: Affordable Rural Homeownership
This three-day advanced course will cover USDA Rural Development’s Section 502 direct loan program and provide invaluable insight as to how this homeownership financing resource can be utilized in your communities. Learn how your organization can assist potential borrowers and work in partnership with RD staff in your state to deliver successful Section 502 loan packages. Through the course, designed for those experienced in using Section 502, participants will learn the regulations and practical applications of the loan program. Participants will develop a strong understanding of 502 direct underwriting and packaging standards, which will ensure that submitted loan dockets are complete and accessible for processing. Please bring a laptop to class. This advanced course is not open for those without experience in working with this program.

LE252 Community-Based Residential Lending - Loan Processing, Underwriting and Closing Best Practices NEW!
This intermediate level course is designed specifically for community-based lending operations staff, including loan processors, underwriters and closers or others serving in a similar role within a lending organization working with residential lending customers during the processing through closing steps of a residential loan transaction. Course content will be geared towards the typical activities of a community-based lending operation and will focus on the unique processing, underwriting and closing considerations that confront support staff along with strategies to help successfully manage organizational pipeline activities.
NEIGHBORWORKS NETWORK ORGANIZATIONS

If the name of your organization is listed on this page, please complete the Registration Form for NeighborWorks Network Participants on page 31.

AEDN
Affordable Housing Education and Development, Inc.
Affordable Homes of South Texas, Inc.
Affordable Housing Alliance, Inc.
Affordable Housing Resources, Inc.
AHC Inc.
Alamo Community Group
Arbor Housing and Development
Asian Americans for Equality
Atlanta Neighborhood Development Partnership, Inc.
Avenue Community Development Corporation
Avesta Housing Development Corporation
A Community of Friends
BCL of Texas
Beyond Housing / Neighborhood Housing Services of St. Louis Better Family Life, Inc.
Better Housing Coalition of Richmond, VA
Cabillo Economic Development Corp.
Cambridge Neighborhood Apartment & Housing Services, Inc.
CASA of Oregon
CATCH Neighborhood Housing
Centro Campesino Farmworker Center, Inc.
Champlain Housing Trust
Charlotte-Mecklenburg Housing Partnership, Inc.
Chattanooga Neighborhood Enterprise, Inc.
Chautauqua Home Rehabilitation and Improvement Corp.
CHWC, Inc.
Chicano Por La Causa, Inc.
Chinatown Community Development Center
Clearwater Neighborhood Housing Services, Inc.
Coachella Valley Housing Coalition
Coalition for a Better Acre
Coastal Enterprises, Inc. (CEI)
Codman Square Neighborhood Development Corp.
Comité de Bien Estar, Inc.
CommonBond Communities
Community Action Partnership of North Alabama, Inc.
Community Action Project of Tulsa County
Community Concepts, Inc.
Community Development Corporation of Brownsville, Inc.
Community Development Corporation of Long Island, Inc.
Community Frameworks
Community Housing Development Corp. of North Richmond
Community Housing Improvement Program
Community Housing Initiatives
Community Housing Partners Corporation
Community HousingWorks
Community Resources and Housing Development Corp.
Community Service Programs of West Alabama, Inc.
Community Ventures Corporation
CommunityWorks Inc. of West Virginia, Inc.
CommunityWorks North Dakota
Connecticut Housing Partners
Corporation to Develop Communities of Tampa
Crawford-Sebastian Community Development Council, Inc.
Dayton’s Bluff Neighborhood Housing Services, Inc.
DHIC, Inc.
Downstreet Housing and Community Development
Durham Community Land Trustees
 Dwelling Place of Grand Rapids Nonprofit Housing Corporation
East Akron Neighborhood Development Corporation Inc.
East Bay Asian Local Development Corporation (EBALDC)
Eastern Eight Community Development Corporation
Eden Housing, Inc.
Fairbanks Neighborhood Housing Services, Inc.
FAHE, Inc.
Famicos Foundation
Fifth Avenue Committee Inc.
Fifth Ward Community Redevelopment Corp
Foundation Communities
Frontier Housing, Inc.
GROW South Dakota
Habitat for Humanity of Michigan
Hawaii HomeOwnership Center
Hispanic Housing Development Corporation
Home Ownership Center of Greater Cincinnati
Home HeadQuarters, Inc.
HomeOwnership Center, Inc.
Homeport
HomeSight
HomeSource East Tennessee
Hope Enterprise Corp.
Homewise, Inc.
Housing Development Corporation MidAtlantic
Housing Development Fund, Inc.
Housing and Neighborhood Development Services, Inc.
Housing Assistance Program of Essex County, Inc.
Housing Partnership for Morris County
Housing Partnership, Inc.
Housing Resources of Western Colorado
Housing Resources, Inc.
Hudson River Housing, Inc.
Impact Seven, Inc.
Interfaith Community Housing of Delaware, Inc.
Ithaca Neighborhood Housing Services, Inc.
Kalamazoo Neighborhood Housing Services, Inc.
Kennebec Valley Community Action Program Housing Services
La Casa, Inc.
La Casa de Don Pedro, Inc.
Lakes Region Community Developers
Lawrence CommunityWorks, Inc.
Lighthouse of Oakland County
Little Dixie Community Action Agency
Low Income Housing Institute
LTSC Community Development Corporation
Madison Park Development Corporation
Manna, Inc.
MennoHite Housing Rehabilitation Services, Inc.
Metro Community Development, Inc.
Mid Central Community Action
Mid City Redevelopment Alliance, Inc.
Midwest Minnesota Community Development Corporation
Montgomery Housing Partnership, Inc.
Mountain Housing Opportunities, Inc.
Mutual Housing Association of Greater Hartford, Inc.
Mutual Housing Association of Hawaii, Inc.
Mutual Housing California
National Council of Statewide and Cultural Life and Labor Research Fund, Inc.
Native Partnership for Housing, Inc.
Neighbor to Neighbor, Inc.
Neighbor Development Services
Neighborhood Finance Corporation
Neighborhood Housing & Development Corporation
Neighborhood Housing Partnership of Greater Springfield, Inc.
Neighborhood Housing Services of Baltimore, Inc.
Neighborhood Housing Services of Birmingham, Inc.
Neighborhood Housing Services of Chicago, Inc.
Neighborhood Housing Services of Greater Berks, Inc
Neighborhood Housing Services of Greater Cleveland, Inc.
Neighborhood Housing Services of Hamilton, Inc.
Neighborhood Housing Services of Kansas City, Inc.
Neighborhood Housing Services of Los Angeles County
Neighborhood Housing Service of New Britain, Inc.
Neighborhood Housing Services of New Haven, Inc.
Neighborhood Housing Services of New Orleans, Inc.
Neighborhood Housing Services of New York City, Inc.
Neighborhood Housing Services of Oklahoma City, Inc.
Neighborhood Housing Services of Phoenix, Inc.
Neighborhood Housing Services of South Florida, Inc.
Neighborhood Housing Services of Southern Nevada, Inc.
Neighborhood Housing Services of Southwest Wisconsin, Inc.
Neighborhood Housing Services of the Inland Empire, Inc.
Neighborhood Housing Services of the Lehigh Valley, Inc.
Neighborhood Housing Services of Waterbury, Inc.
Neighborhood of Affordable Housing, Inc.
Neighborhood Partnership Housing Services
NeighborImpact
NeighborWorks Alaska
NeighborWorks Badgerland
NeighborWorks Boise
NeighborWorks Blackhawk Region
NeighborWorks Blackstone River Valley
NeighborWorks Columbus (GA)
NeighborWorks Community Partners
NeighborWorks Dakota Home Resources
NeighborWorks of Grays Harbor County
NeighborWorks Great Falls
NeighborWorks Green Bay
NeighborWorks Home Partners
NeighborWorks Home Solutions
NeighborWorks HomeOwnership Center Sacramento Region
NeighborWorks Laredo
NeighborWorks Lincoln
NeighborWorks Montana
NeighborWorks Mountain Country Home Solutions
NeighborWorks New Horizons
NeighborWorks Northeast Nebraska
NeighborWorks Northeastern Pennsylvania
NeighborWorks Orange County
NeighborWorks Pocatello
NeighborWorks of Western Vermont
NeighborWorks Salt Lake
NeighborWorks Southern Colorado
NeighborWorks Southern Mass
NeighborWorks Southern New Hampshire
NeighborWorks Toledo Region
NeighborWorks Umpqua
NeighborWorks Waco
NeighborWorks Western Pennsylvania
Neveada H.A.N.D., Inc.
New Directions Housing Corporation
New Jersey Community Capital
New Kensington Community Development Corporation
NW HomeStart, Inc.
North Country Housing Council
North East Community Action Corporation
Northwest Michigan Community Action Agency, Inc.
Nueces County Community Action Agency
Nuestra Comunidad Development Corp.
Oak Hill Community Development Corp.
ONE Neighborhood Builders
One Roof Community Housing
Opportunities for Chenango, Inc.
Origin SC
Orlando Neighborhood Improvement Corp.
Pathfinder Services, Inc.
PathStone
Pensacola Habitat for Humanity
Peoples’ Self-Help Housing Corporation
Penguine Community Action Program
Ponce Neighborhood Housing Services, Inc.
Portland Housing Center
Providance Community Housing
Puerto Rico Neighborhood Housing Services Corp
REACH Community Development, Inc.
Rocky Mountain Communities
RUPCO, Inc.
Rural Communities Housing Development Corporation
Rural Edge
Rural Enterprises of Oklahoma, Inc. (REOK)
Rural Neighborhoods, Inc.
Salisbury Neighborhood Housing Services, Inc.
Self-Help Enterprises
South Bend Heritage Foundation
Southern Mutual Help Association
Southwest Minnesota Housing Partnership
Southwest Solutions
St. Ambrose Housing Aid Center
St. Joseph’s Carpenter Society
St. Mary Development Corporation
Tallahassee Lenders’ Consortium
Tampa Bay Community Development Corporation
Tejano Center for Community Concerns
Tenderloin Neighborhood Development Corp (TNDC)
The Housing Partnership, Inc.
The Neighborhood Developers, Inc.
The Neighbor Project
The Primavera Foundation, Inc
The Unity Council
Thistle Communities
Tierra del Sol Housing Corporation
TRELILS
Tri-County Housing & Community Development Corporation
Troy Rehabilitation & Improvement Program, Inc.
Twin Cities Community Development Corp.
UNHS NeighborhoodHomeOwnership Center
United Housing, Inc.
Universal Housing Development Corporation
Urban Edge Housing Corporation
Way Finders, Inc.
Wealth Watchers, Inc.
West Elmlwood Housing Development Corp.
Westside Housing Organization, Inc.
Williamette Neighborhood Housing Services
Windham & Windsor Housing Trust
Wyoming Housing Network
PROFESSIONAL CERTIFICATES

An investment in your future that will pay off for you, as well as those you serve

PROFESSIONAL CERTIFICATES PROGRAM

NeighborWorks offers professional certificates in eight content areas that equip you with critical knowledge and skills, and make you a better candidate for career advancement. The certificates are rigorous, while still allowing you to tailor your learning to meet your unique professional needs and interests. Certificates are awarded to candidates who successfully complete the required and elective coursework, practical exercises, tests for each course (if applicable) and a final exam or comprehensive practical assignment. Depending on the content area, you can earn your professional certificate in as few as three training institutes.

Enroll in the Professional Certificate Program by visiting our website NeighborWorks.org/careerenhancement; and complete and submit the enrollment form.

Affordable Housing
  • Funding and Finance
  • Project Management

Asset Management (CHAM™)

Community Economic Development

Community and Neighborhood Revitalization

Community Engagement

Construction and Rehab

Homeownership and Community Lending

Nonprofit Management and Leadership
  • Organizational Leadership
  • Organizational Management

ONE-WEEK SKILL CERTIFICATIONS

The fastest path to a deeper skill set.

With limited time and budget, you need an efficient way to build your professional skill set. These one-week certifications are an ideal way to build competency in a specific subject matter area, and earn a certificate that will enhance your credentials. Best of all, these one-week certifications can typically be applied toward our more comprehensive professional certificate program, which significantly improves your professional standing.

Affordable Housing
  • Fundamentals of Affordable Housing Development
  • Federal Financing for Affordable Housing Development

Community Economic Development
  • Economic Development Foundations
  • MicroEnterprise Development

Community Engagement
  • Resident Leadership Trainer

Construction and Rehab
  • Construction Basics
  • Housing Inspections
  • Construction Management

Nonprofit Management and Leadership
  • Coaching
  • Financial Management
  • Marketing and Branding
  • Resource Development

FOR INFORMATION AND CERTIFICATION ENROLLMENT, VISIT OUR WEBSITE NEIGHBORWORKS.ORG/CAREERENHANCEMENT

TO LEARN ABOUT NCHEC CERTIFICATION REQUIREMENTS, VISIT NEIGHBORWORKS.ORG/NCHEC/CERTIFICATION
Minimum cost, maximum customization

Want to build a customized training event that conveniently and cost-effectively delivers NeighborWorks courses in your own community, for your own staff and partners? Explore the flexible, reasonably priced possibilities of our “place-based” regional/local training. We’ll work with you to develop a made-to-order training experience that delivers the same high-quality knowledge- and skill-building you enjoy at our national institutes. You’ll minimize your travel costs, maximize your training budget, and learn exactly what you need to learn together with your community partners.

Arranging your place-based event is easy. You can create a program by selecting one or more courses from our comprehensive catalog (NeighborWorks.org/coursecatalog). Fees are based on the specific courses and number of training days—significantly lower than comparable training market rates, and the cost of sending multiple learners to a Training Institute with often steep travel expenses. We can scale services up or back according to your unique needs: from simply sending a trainer and materials for a single course, to building a tailor-made week-long event with multiple courses, meeting planning services and meals.

Gaining the knowledge, skills and tools you need for increased impact has never been so personalized—or stress-free!

For more information and to fill out a request for place-based training form, go to NeighborWorks.org/placebasedtraining.
ONLINE TRAINING WITH NEIGHBORWORKS
A convenient, cost-effective way to build your skills, enhance your impact and grow your career

NeighborWorks America's online training offerings let you stay close to your work while gaining the same valuable skills and knowledge offered at our highly rated in-person training events. You can arrange your professional development around your busy schedule, and best of all, save your valuable travel dollars and time away from the office. Our courses help you cultivate skills and knowledge you can put into action right away, so you can start doing even better work for the communities you serve, sooner!

Offered in three formats, Online Training addresses the latest challenges and opportunities in a wide array of community development, affordable housing, and nonprofit management topics, always growing and evolving to meet your needs. We offer training for professionals at all levels—from entry level to expert—so you can be sure you’re getting a high-quality learning experience that keeps you at the forefront of your work.

INTERACTIVE WEBINARS
Our 90-minute interactive webinars are the most time-efficient and cost-effective training option for professionals looking to stay up-to-date on the latest best practices and pick up specific skills from our expert faculty.

SELF-GUIDED COURSES
Composed of individual pieces of content you can move through at your own pace, self-guided courses enable you to gain relevant skills and dig deeper into the specific content that makes the most sense for you—reinforced with downloadable tools and resources.

FACULTY-LED COURSES
Designed to present complex material that is best learned with the guidance of an expert and the support of your peers, faculty-led courses provide a comprehensive professional development experience comprising weekly live sessions and self-paced assignments, supported by online learning tools and collaboration. You’ll take a deep dive into critical topics, receive instruction and feedback specific to your challenges, and work with peers—all without leaving your home or office.

TO FIND OUT MORE AND REGISTER, VISIT NEIGHBORWORKS.ORG/ONLINETRAINING.
REGISTRATION AND ACCOMMODATION INFORMATION FOR NON-NEIGHBORWORKS ORGANIZATIONS, CLEVELAND, OH

PRE-EVENT REGISTRATION
Submit the registration form by the early raffle deadline of January 8 or by no later than January 28. After this date, participants wishing to take courses at this event must wait to enroll during the onsite registration. To register for courses, locate the classes you wish to take and indicate your first and second choices for each day on the registration form. Use both course letters and numbers. Also, list the tuition for each first choice course only. Complete the registration form and mail or fax it to NeighborWorks America. Register early; classes fill up quickly, and we cannot guarantee onsite seats or late registrants the classes of their choice. We recommend you do not confirm your travel and accommodations until you receive confirmation of your enrollment in selected courses.

ONLINE REGISTRATION
Instead of mailing or faxing a registration form, consider signing up through our online registration system. Participants choosing to use the online system will be able to access their online transcript history, update profile information, streamline payment transactions and make course registration changes. Access the online registration tool at NeighborWorks.org/onlinerereg. As a first time user to this online tool, you will need to create a user profile before registering.

ONSITE REGISTRATION
Onsite registration opens on February 17, 2019 at 3 p.m. Check daily hours of operation onsite. All participants must stop by the onsite registration to pick up their registration packets before attending courses. Your packet will have the most updated information about courses, locations and events.

PAYMENT POLICY
Institute courses and symposia are individually priced. Tuition fee include courses, materials and site visits (where applicable), afternoon workshops, networking opportunities, light daily continental breakfast and refreshments. Payment is due with your registration form and may be made by check, Visa, MasterCard or American Express.

If your organization requires a purchase order, you will bill you and hold your registration form until January 28, to allow for receipt of payment. All tuition and registration payments must be received in full before obtaining a confirmation packet prior to the event.

REFUND/CANCELLATION POLICY
Notice of cancellation must be received by January 28 to receive a full tuition refund. If cancellation notice is received after January 28 and up to 5 days before the start of the event, NeighborWorks America will assess a $150 cancellation fee and provide a tuition credit voucher for the balance. The credit voucher expires if not used within one year of issuance. If a cancellation notice is received less than five business days prior to the event, or if you do not complete your coursework, no refund or credit voucher will be issued. NeighborWorks America reserves the right to cancel any course at any time. If your course is canceled, you may choose another course or request a tuition refund. Other than refunding your tuition in the event that the course you chose to be cancelled, NeighborWorks America is not liable to you for any other damages, including, without limitation, any obligation to provide a refund for any travel and/or lodging costs associated with attending any NeighborWorks event or other direct, indirect or consequential damages.

SPECIAL NEEDS
If you have special needs addressed by the Americans with Disabilities Act, notify us at least one month prior to the event.

ATTENDANCE AND CERTIFICATE POLICY
Courses start promptly and conclude on time, except for Friday, when courses end at 2:30 p.m. Certificates of completion are awarded only to participants who attend and complete 100% of the course.

PHOTO, AUDIO AND VIDEO RECORDING RELEASES
By entering the event premises, you consent to interview(s), photography, audio recording, video recording and its/their release, publication, exhibition, or reproduction to be used for news, webcasts, promotional purposes, telecasts, advertising, inclusion on websites, or any other purpose by NeighborWorks America and its affiliates and representatives. You waive all rights you may have to any claims for payment or royalties in connection with any exhibition, streaming, web casting, televising, or other publication of these materials, regardless of the purpose or sponsoring of such exhibiting, broadcasting, web casting, or other publication irrespective of whether a fee for admission or sponsorship is charged. You also waive any right to inspect or approve any photo, video, audio recording taken by NeighborWorks America or the person or entity designated to do so by NeighborWorks America. You release NeighborWorks America, its officers and employees, and each and all persons involved from any liability connected with the taking, recording, digitizing, or publication of interviews, photographs, computer images, video and/or sound recordings.

CUSTOMER SERVICE
Call: (800) 438-5547
Fax: (800) 834-3758
Email: nti@nw.org
Online Registration available – NeighborWorks.org/onlinerereg

REGISTER BY JANUARY 8 AND YOU’LL BE INCLUDED IN A RAFFLE TO WIN A KINDLE®
*may not be exchanged for tuition credit or monetary value.
REGISTER FORM FOR NON-NEIGHBORWORKS ORGANIZATIONS, CLEVELAND, OH

Register for this Training Institute online at NeighborWorks.org/onlinereg OR mail or fax this form to the NeighborWorks Training Institute. (Please print or type. Illegible or incomplete forms delay the registration process.)

Preferred First Name On Your Badge _________________________________________________________________

❍ Mr. ❍ Ms. Last Name __________________________________________________________ First Name ____________________________________________

(Optional) (TSA Secure Flight, provide your legal name, exactly as it appears on your government-issued photo identification document)

Title _______________________________________________________________________________________________________________________________

Organization _________________________________________________________________________________________________________________________

Address __________________________________________________________________________________________________________________________

City_____________________________________________________________________________________________State____________Zip_________________________

Phone (work) ______________________________________________________ Phone (mobile) _______________________________________________________

Email address _____________________________________________________ Fax ________________________________________________________________

❍ Check if you do NOT wish to receive e-mail from us regarding training institute events and programs.

❍ Check if you have special needs addressed by the Americans with Disabilities Act. Please specify:_______________________________________________

❍ Check if you have attended a training institute before.

Which of the following best describes your organization?

❍ government agency ❍ community-based development organization ❍ financial institution ❍ tribal government or tribal nonprofit

❍ faith-based organization ❍ other_______________________________________

Which of the following best describes your race? Please choose all that apply.

❍ American Indian or Alaska Native ❍ Asian ❍ Black or African-American ❍ Hispanic or Latino

❍ Native Hawaiian or Other Pacific Islander ❍ White ❍ Other

❍ Check if you work in a HUD-approved housing counseling agency. Your 5-digit HUD number ______|___|___|___|___

COURSES REQUESTED

Use both course letters and numbers. Please include second choices in case your first-choice courses are full.

First Choice (Course # | Course $)

Monday and Tuesday

# $

Wednesday

# $

Thursday and Friday

# $

First Choice Tuition Total =$ __________

Payment must accompany your registration form. Faxed registrations must include credit card information and authorized signature. See payment policy.

Total Balance Due =$ __________

PAYMENT INFORMATION

❍ Check enclosed (payable to NeighborWorks America). Check number________________________________________________________

❍ Purchase order must be attached. Purchase order number__________________________________________

(Voucher orders will be accepted until January 28, 2019.)

❍ Visa ❍ MasterCard ❍ American Express __________________________________________________________

Card # ____________________________ Exp. date ____/____

(mm/yy)

Name as it appears on card __________________________________________________

Authorized signature __________________________________________________

Fax registration with credit card information to: (800) 834-3758

Mail registration and payment to: Neighborhood Reinvestment Training, PO Box 418630, Boston, MA 02241-8630

(Ti is a P.O. Box and cannot receive Fedex shipments.)

EARLY PRE-REGISTRATION RAFFLE

DEADLINE: JANUARY 8*

FINAL PRE-REGISTRATION DEADLINE: JANUARY 28

❍ On occasion, NeighborWorks® Training Institute shares your name and address with other organizations that are involved in nonprofit management and community development so that they may send you information about other products and services that may be of interest to you. If you are not interested in having us share your name, address, telephone number, fax number, and e-mail address with such organizations, please check the circle to the left of this disclosure statement. Rest assured that NeighborWorks® Training Institute honors your privacy and respects your wishes.

On occasion, NeighborWorks® Training Institute shares your name and address with other organizations that are involved in nonprofit management and community development so that they may send you information about other products and services that may be of interest to you. If you are not interested in having us share your name, address, telephone number, fax number, and e-mail address with such organizations, please check the circle to the left of this disclosure statement. Rest assured that NeighborWorks® Training Institute honors your privacy and respects your wishes.
REGISTRATION AND ACCOMMODATION INFORMATION FOR NEIGHBORWORKS ORGANIZATIONS, CLEVELAND, OH

REGISTRATION
The NeighborWorks network slot registration deadline is January 8. Indicate your first and second choices for courses each day on the registration form using the course letters and numbers. To verify that your organization is a NeighborWorks network organization, please check the members-only website at www.NeighborWorks.org.

ONLINE REGISTRATION
Network participants are encouraged to register via our online registration system, which allows you to enter lodging request, access your transcript history, update profile information and make course changes. If you are using a training slot, you will need the slot code in order to submit your travel and lodging needs. You may access the online registration tool at NeighborWorks.org/onlinereg. First-time users to this online tool will need to create a User Profile before registering for the event.

TRAINING INSTITUTE SLOTS
Each NeighborWorks network organization receives an annual (fiscal year: Oct. 1– Sept. 30) number of training institute slots. Each slot covers a discounted single occupancy lodging rate per night.

TUITION RATE
NeighborWorks network members register for the training institute at a special flat rate of $525. Tuition includes courses and materials, afternoon workshops, and a light breakfast snack.

TRAVEL
NeighborWorks organizations are given travel funding to complement their slots. Your organization is responsible for booking and paying for your own travel to the training institute using your own travel agency or online booking tool. If you are participating in a NeighborWorks meeting or receiving a scholarship in which travel is covered, you will receive special instructions on how to arrange your travel. In the registration process, be sure to specify the dates that you need a hotel room—which must match the dates for your courses/meetings.

ACCOMMODATIONS
All NeighborWorks America events only book single-occupancy hotel rooms. All slot registrations include a discounted single occupancy room. As a network participant attending an event, you pay only $80 per night times the number of days you participate in the training institute. The full payment: $525 tuition plus the lodging per night cost is due at the time of registration by the slot registration deadline of January 8, 2019.

Please notify us in advance if your travel plans change. Failure to check-in on the confirmed date is considered a “no-show” and may lead to your hotel reservation being cancelled. Reinstatement to a no-show reservation is not guaranteed and will be based on hotel availability. If hotel reservations were confirmed on your behalf by us and you do not cancel and do not show up at the event, the hotel will assess a no-show charge to NeighborWorks, which will then be billed to your organization. Please review your confirmation letter for your assigned lodging hotel and dates, and assure that you arrive and depart on the dates scheduled. If you have any questions or concerns, reach us at nti@nw.org, TrainingEvents@nw.org or call (800) 438-5547.

PAYMENT
Tuition and accommodation payment(s) must accompany your registration form. Illegible, incomplete forms or no payment attached will delay the registration process. Send completed registration form(s) and payment to: Neighborhood Reinvestment Training PO Box 418630, Boston, MA 02241-8630. When using a credit card, please fax it to (800) 834-3758.

PAYING YOUR OWN EXPENSES (POE)
If your organization has exhausted institute slots and still wishes to have staff attend, you may pay the $525 tuition rate, as well as arrange and pay for your own staff travel and lodging. Complete the registration form and check the “Pay Own Expenses” box. Submit the form with your payment before January 28.

SPECIAL NEEDS
If you have special needs addressed by the Americans with Disabilities Act (ADA), notify us at least one month before the Institute. If your special needs require you to be lodged at a hotel close to your courses, NeighborWorks America needs to be notified by the January 8, 2019 slot registration deadline.

CANCELLATION AND REFUND POLICY
Your written cancellation notice must be received by January 28 to receive a tuition refund. If your cancellation notice is received less than three weeks before the start of the event, NeighborWorks will assess a $150 cancellation fee and provide a tuition credit voucher for the remaining balance. The credit voucher expires if not used within one year of issuance. If cancellation notice is received less than five business days prior to the event, or if you do not complete your coursework, no refund or credit voucher will be issued and you forfeit the slot. If hotel reservations were confirmed on your behalf and you did not cancel and did not show up at the event, the hotel will assess a no-show charge to NeighborWorks America. The hotel no-show charge will then be billed to your organization.

SUBSTITUTION POLICY
Substitution requests will be accepted up to January 18 and requests are subject to course and lodging availability.

ATTENDANCE AND CERTIFICATE POLICY
Courses start promptly and conclude on time, except for Friday, when courses end at 2:30 p.m. Certificates of completion are awarded only to participants who complete 100% of the course.

PHOTO, AUDIO AND VIDEO RECORDING RELEASES
By entering the event premises, you consent to interview(s), photography, audio recording, video recording and its/their release, publication, exhibition, or reproduction to be used for news, web casts, promotional purposes, telecasts, advertising, inclusion on websites, or any other purpose by NeighborWorks America and its affiliates and representatives. You waive all rights you may have to any claims for payment or royalties in connection with any exhibition, streaming, web casting, televising, or other publication of these materials, regardless of the purpose or sponsoring of such exhibiting, broadcasting, web casting, or other publication irrespective of whether a fee for admission or sponsorship is charged. You also waive any right to inspect or approve any photo, video, or audio recording taken by NeighborWorks America or the person or entity designated to do so by NeighborWorks America. You release NeighborWorks America, its officers and employees, and each and all persons involved from any liability connected with the taking, recording, digitizing, or publication of interviews, photographs, computer images, video and/or sound recordings.

CUSTOMER SERVICE
Call: (800) 438-5547
Fax: (800) 834-3758
Email: nti@nw.org
Online Registration available — NeighborWorks.org/onlinereg

REGISTER BY JANUARY 8 AND YOU’LL BE INCLUDED IN A RAFFLE TO WIN A KINDLE*.
*may not be exchanged for tuition credit or monetary value.
Register for this Training Institute online at NeighborWorks.org/onlinereg OR mail or fax this form to the NeighborWorks Training Institute.
(Please print or type. Illegible or incomplete forms delay the registration process.)

Preferred First Name On Your Badge __________________________________

☐ Mr. ☐ Ms. Last Name ____________________________________________
(Official) (TSA Secure Flight, provide your legal name, exactly as it appears on your government-issued photo identification document)

Title _______________________________________________________________________________________________________________________________

Organization _________________________________________________________________________________________________________________________

Address ____________________________________________________________________________________________________________________________

City_____________________________________________________________________________________________State____________Zip_________________________

Phone (work) ______________________________________________________ Phone (mobile) _______________________________________________________

Email address _____________________________________________________ Fax ________________________________________________________________

☐ Check if you do NOT wish to receive e-mail from us regarding training institute events and programs.

☐ Check if you have special needs addressed by the Americans with Disabilities Act. Please specify: _______________________________________________

Which of the following best describes your race? Please choose all that apply.

☐ American Indian or Alaska Native ☐ Asian ☐ Black or African-American ☐ Hispanic or Latino ☐ Native Hawaiian or Other Pacific Islander ☐ White ☐ Other

☐ Check if you are a ☐ board chair ☐ board treasurer ☐ board member

SLOT REGISTRATION DEADLINE – JANUARY 8*

ACCOMMODATION INFORMATION >> (PLEASE SELECT AND CHECK AN OPTION):

☐ Using a Training Institute Slot: Hotel room @$80 per night by _______ nights = $ _______ *Arrival date: _______ *Departure date: _______

☐ Using a Training Institute Slot but NO hotel room needed.

☐ Pay Own Expense (POE) – NOT using a Training Institute Slot and arranging for own accommodations.

*Please plan to arrive the day before your first class begins and depart the day your last class ends.

Payment must accompany your registration form. Faxed registrations must include credit card information and authorized signature. See payment policy.

PAYMENT INFORMATION

☐ Check enclosed (payable to NeighborWorks America). Check # ____________________________

☐ Purchase order must be attached. Purchase order # ____________________________

(Purchase orders will be accepted until January 28, 2019.)

☐ Visa ☐ MasterCard ☐ American Express

Card # ____________________________ Exp. date _______ / _______

(mm/yy)

Name as it appears on card ____________________________ Authorized signature ____________________________

Fax registration with credit card information to: (800) 834-3758

Mail registration and payment to: Neighborhood Reinvestment Training, PO Box 418630, Boston, MA 02241-8630 (This is a P.O. Box and cannot receive Fedex shipments.)
To efficiently and effectively achieve your mission, you need increasingly sophisticated knowledge, skills and tools. But how do you know which ones? How can you tell where you and your organization need to focus in order to maximize your impact? And how do you know what kind of impact you’re really having? To complement our comprehensive range of in-person and online training, NeighborWorks offers personalized consulting services and products to help you figure out where you are – and where you need to be.

**TRAINING IS JUST THE START**

**SUCCESS MEASURES®**
A leading outcome evaluation group, Success Measures at NeighborWorks America provides the expertise, tools and technology needed by community development and health-related organizations, funders, and partners to effectively demonstrate results, improve programs, and communicate stories of change. Guided by our participatory approach, we offer comprehensive support throughout the evaluation process – from planning and design to implementation and analysis; a full suite of measurement tools; and the Success Measures Data System, our specialized technology to help you conduct evaluations efficiently and affordably.

**WWW.SUCCESSMEASURES.ORG**

- Consulting and technical assistance
- Selection of more than 350 customizable measurement tools
- Success Measures Data System, our web-based platform to help you plan and conduct all phases of your evaluation
Working Together for Strong Communities®
Our mission: NeighborWorks America creates opportunities for people to live in affordable homes, improve their lives and strengthen their communities.

The NeighborWorks network of more than 245 independent, nonprofit organizations helps individuals, families and communities thrive through comprehensive approaches to affordable housing and community development.

We build the skills, supplement the funding and amplify the reach of grassroots organizations so they can leverage additional resources to achieve their missions.

NeighborWorks supports its network and the broader community development field through:
- Grants
- Technical assistance
- Training and leadership development
- Organizational assessment

Learn more at www.NeighborWorks.org

It’s our 40th anniversary!
Together with our national network of excellence, we’ve assisted an estimated 4 million families with affordable housing since our founding in 1978.

- Over 10,000 professionals from more than 2,500 organizations trained each year
- $70 billion Total investment
- 731,000 Homes built or homeowners assisted
- 152,400 Rental homes constructed, acquired and preserved
NEIGHBORWORKS AMERICA ACKNOWLEDGES THE PARTNERS OF OUR NATIONAL TRAINING EFFORTS

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and Redevelopment Officials  
National Foundation for Credit Counseling

Habitat for Humanity International  
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